

## **Cancer Council Western Australia Privacy Collection Statement**

### **CCWA's privacy commitment**

At Cancer Council Western Australia, we are committed to protecting the privacy of the information that you give to us. This document explains how we at CCWA collect use and disclose your personal information to pursue our functions and services.

### **Your personal information**

Some examples of the types of personal information that may be held by CCWA includes and not limited to your name, date of birth, contact details, details of the services we have provided, and information arising from our fundraising or research activities. If you consent, we may also collect sensitive information (for example, your health information). It is up to you to choose the information that you give to CCWA. If you choose not to provide CCWA with particular information that has been requested, CCWA may not be best placed to provide the service that you have requested.

### **How we collect personal information**

It is CCWA's usual practice to collect personal information directly from the individual that personal information concerns. The types of information we collect are listed in our Privacy Policy. However, sometimes CCWA will collect personal information from a third party. If we have collected personal information from a third party we will, whenever reasonably possible, make you aware that we have done this and why.

### **How we use your personal information**

We use your information to provide you with the information or service you asked for, and for other purposes including:

- considering whether you are eligible for a program or service
- processing your registration and providing you with a program or service
- administering the program or service we provide you
- telling you about other programs or services that may be of interest to you, or running competitions and other promotions (this can be via email, telephone, SMS, mail, or any other electronic means including via social networking forums), unless you tell us not to
- allowing us to run our business and perform administrative and operational tasks, such as undertaking planning, research and statistical analysis
- as required by law, regulation or codes binding us and
- for any purpose for which you have given your consent.

You can let us know at any time if you no longer wish to receive direct marketing from us. We will process your request as soon as practicable.

### **Use and Disclosure**

CCWA only uses and discloses personal information for the purposes for which it was collected or for a purpose that you have consented to, which are directly related to one of our functions or activities here. View Privacy Policy.

CCWA only discloses your personal information to those parties external to CCWA where those third parties assist CCWA in carrying out its services or are in some way aligned with CCWA.

### **You can access your personal information**

You have a right to access your personal information, subject to some exceptions allowed by law. If you would like to do so, please let us know. For security reasons, you may be required to put your request in writing.

CCWA's Privacy Policy explains how you can access and correct your personal information. If you are concerned about how we have handled your information please contact us via the details below and we will attempt to resolve the issue.

### **How to contact us**

CCWA will handle your personal information in accordance with the Privacy Act 1988 (Cth) Privacy Act and our Privacy Policy (which is available at [www.cancerwa.asn.au](http://www.cancerwa.asn.au) or which can be provided to you on your request). You can contact us at [privacy@cancerwa.asn.au](mailto:privacy@cancerwa.asn.au) or write to us at:

Privacy Officer  
Cancer Council Western Australia  
46 Ventnor Ave  
West Perth WA 6005